# City of Melbourne Act 2001

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The Parliament of Victoria enacts as follows:

Part 1—Preliminary matters

1 Purpose

The purpose of this Act is—

(a) to alter the electoral structure of the City of Melbourne; and

(b) to provide for the direct election of the Lord Mayor of Melbourne and the Deputy Lord Mayor of Melbourne; and

(c) to facilitate an early election of the members of the Melbourne City Council; and

(d) to provide for greater co-ordination between the State Government and the Council in relation to matters of significance to the State of Victoria; and

(e) to transfer provisions that only affect the City of Melbourne to this Act.

2 Commencement

(1) Section 1 and this section come into operation on the day after the day on which this Act receives the Royal Assent.

(2) Subject to subsection (3), the remaining provisions of this Act come into operation on a day or days to be proclaimed.
(3) If a provision referred to in subsection (2) does not come into operation before 1 January 2002, it comes into operation on that day.

3 Definitions

In this Act—

Authority means Development Victoria established by the Development Victoria Act 2003;

City of Melbourne means the municipal district of the Council;

Commissioner for Privacy and Data Protection means the Commissioner for Privacy and Data Protection appointed under the Privacy and Data Protection Act 2014;

Council means the Melbourne City Council;

Deputy Lord Mayor means the Deputy Lord Mayor of the City of Melbourne;

docklands area has the same meaning as in the Docklands Act 1991;
entitlement date means—

(a) the day that is 57 days before the election day; or

(b) if the date determined under paragraph (a) is a public holiday, means the day which is the last working day before that day;

* * * * *

general election means an election for all of the members of the Council;

Lord Mayor means the Lord Mayor of the City of Melbourne;
rateable property means an occupancy which is separately valued under section 13DC of the Valuation of Land Act 1960 and is rateable land but does not include an occupancy that is used, or is intended to be used, for the sole purpose of—

(a) parking a single motor vehicle within the meaning of section 3(1) of the Road Safety Act 1986; or

(b) mooring a single vessel within the meaning of section 3(1) of the Marine Safety Act 2010; or

(c) storage, being a single lockable unit with a floor area not exceeding 25 square metres;

Registrar means—

(a) the Chief Executive Officer; or

(b) if the Council has engaged the Victorian Electoral Commission to prepare the voters' roll, the relevant officer appointed in writing by the Victorian Electoral Commission to be the Registrar.
4 Construction of Act

(1) This Act is to be read as if it formed part of the Local Government Act 1989.

(2) If there is an inconsistency between this Act and the Local Government Act 1989, this Act prevails to the extent of the inconsistency.

5 Application of certain provisions of the Local Government Act 1989

(1) The following provisions of the Local Government Act 1989 do not apply to the Council or the City of Melbourne: sections 5B, 40(1), 71, 72, 73, 73A, 73B, 74, 74A, 74B and 74C.

(2) Schedules 2, 3 and 3A of the Local Government Act 1989 only apply to the Council and the City of Melbourne as specified in this Act.

(3) Division 1 of Part 3 of the Local Government Act 1989 does not apply to the Council or the City of Melbourne.


(5) Divisions 2, 3 and 4 of Part 10 of the Local Government Act 1989 only apply to the Council and the City of Melbourne as specified in Part 5A.

5A Docklands area is part of municipal district

(1) The municipal district of the City of Melbourne includes the docklands area.
City of Melbourne Act 2001  
No. 5 of 2001  
Part 1—Preliminary matters

(2) The addition of the docklands area to the municipal district of the City of Melbourne does not constitute a reconstitution of the Council.
Part 2—The Council

6 Constitution of the Council

(1) The Council consists of—
(a) a Lord Mayor; and
(b) a Deputy Lord Mayor; and
(c) 7 Councillors.

(2) The City of Melbourne consists of one unsubdivided ward.

(3) The Lord Mayor and Deputy Lord Mayor are Councillors of the Council.

(4) The constitution of the Council as specified in subsection (1)(c) or (2)—
(a) may be altered as specified in section 6A;
(b) applies until an alteration is made as specified in section 6A.

6A Constitution of Council may be altered

(1) The Governor in Council may make an Order in Council in accordance with section 220Q of the Local Government Act 1989 to alter the constitution of the Council.

(2) An Order in Council referred to under subsection (1) must not alter provisions of this Act that apply to the election of the Lord Mayor and Deputy Lord Mayor.

(3) An alteration made to the constitution of the Council by an Order in Council referred to in subsection (1) must ensure that the number of Councillors assigned to the Council is not fewer than 3 and not more than 10 (excluding the Lord Mayor and the Deputy Lord Mayor).
6B Application of Schedule 1 to be specified by Order in Council

(1) The Governor in Council may specify by Order in Council that Schedule 1 does not apply to the election of Councillors.

(2) If the Governor in Council does not make an Order in Council under subsection (1) Schedule 1 continues to apply to the election of Councillors (other than the Lord Mayor and Deputy Lord Mayor).

7 Additional objectives

(1) The Council has the following objectives—

(a) to ensure a proper balance within its community between economic, social, environmental and cultural considerations within the context of the City of Melbourne's unique capital city responsibilities;

(b) to develop and implement strategic directions and policies for the City of Melbourne in collaboration with the Government of the State to ensure alignment with that Government's strategic directions and policies for the City of Melbourne as the capital city of the State of Victoria;

(c) to co-ordinate with the State and Commonwealth Governments in the planning and delivery of services in the City of Melbourne in which those governments have an interest;

(d) to work in conjunction with the Government of the State on projects which that Government or the Council determines are significant to Melbourne.
(2) This section is to be construed as being in addition to and not in derogation from the local government charter under the Local Government Act 1989.

8 Meetings between the State and the Council

(1) The Premier, or his or her nominee, may convene meetings with the Council to consider any matter that, in the opinion of the Premier (or the nominee), is of significance to the Government of the State and is relevant to achieving the objectives of the City of Melbourne as the capital city of the State of Victoria.

(2) Without limiting subsection (1), matters of significance may include major building or infrastructure projects, and social and environmental policies that contribute to the development of the City of Melbourne as a liveable and competitive city.

(3) The Lord Mayor and the Deputy Lord Mayor are to represent the Council at any meeting convened under this section.
Part 3—Elections

Division 1—Voters and voters' rolls

9 Entitlements

(1) A person can only be enrolled on the voters' roll if—

(a) the person has an entitlement to be enrolled without application as at the entitlement date; or

(b) the person is entitled to apply to be enrolled and the application—

(i) complies with subsection (2); and

(ii) is accepted in accordance with this Division; or

(c) the person is appointed to vote on behalf of a corporation and the application for enrolment—

(i) complies with subsection (2); and

(ii) is accepted in accordance with this Division.

(2) An application must—

(a) be in writing;

(b) contain the details required by the regulations;

(c) be delivered to the Council office by 4 p.m. on the entitlement date.

(3) Unless section 9J applies, enrolment under an application referred to in section 9B has effect from the next entitlement date after it is accepted and continues in force until the day before the subsequent entitlement date for a general election.
(4) Unless section 9J applies, an appointment made by a corporation under section 9 as in force before the commencement of section 97 of the Local Government (Democratic Reform) Act 2003 of a director or company secretary to represent the corporation continues in force subject to sections 9C and 9G.

9A Persons entitled to be enrolled without application

(1) A person who on the entitlement date would be an elector in respect of an address in the municipal district if a roll of electors for the Legislative Assembly was compiled from the register of electors, is entitled without application to be enrolled on the voters' roll in respect of that address.

(2) Despite subsection (1), a person who—

(a) will attain 18 years of age on or before election day; and

(b) had the person been not less than 18 years of age on the entitlement date would be an elector in respect of an address in a ward if a roll of electors for the Legislative Assembly was compiled from the register of electors—

is entitled without application to be enrolled on the voters' roll in respect of that address.

(3) A person who on the entitlement date—

(a) is not a person referred to in subsection (1); and

(b) is not less than 18 years of age or is less than 18 years of age but will attain the age of 18 years on or before election day; and

(c) is the owner of any rateable property in the municipal district whether solely or jointly with any other person or persons; and

S. 9A inserted by No. 109/2003 s. 97.
(d) is not a resident of the municipal district—

is entitled without application to be enrolled on the voters' roll in respect of that rateable property.

(4) For the purposes of subsection (3), only 2 joint owners are entitled to be enrolled in respect of any rateable property.

(5) A person who on the entitlement date—

(a) is not a person referred to in subsection (1) or (3); and

(b) is not less than 18 years of age or is less than 18 years of age but will attain the age of 18 years on or before the election day; and

(c) is the occupier of any rateable property, whether solely or jointly with any other person or persons; and

(d) is not a resident of the municipal district—

is entitled without application to be enrolled on the voters' roll in respect of that rateable property.

(6) For the purposes of subsection (5), only 2 joint occupiers are entitled to be enrolled in respect of any rateable property.

9B Persons entitled to apply to be enrolled

(1) A person who on the entitlement date—

(a) is not a person referred to in section 9A; and

(b) is not less than 18 years of age or is less than 18 years of age but will attain the age of 18 years on or before election day; and
(c) is an owner or occupier of any rateable property in the municipal district—
is entitled to apply to be enrolled on the voters' roll in respect of that rateable property.

(2) For the purposes of section 9A(3) and subsection (1), only 2 joint owners are entitled to be enrolled in respect of any 1 rateable property.

(3) For the purposes of section 9A(5) and subsection (1), only 2 joint occupiers are entitled to be enrolled in respect of any rateable property.

(4) For the purposes of subsection (1), a person who is an occupier of rateable property is not entitled to apply to be enrolled unless the person has occupied the rateable property for at least one month immediately before the entitlement date.

9C Corporations

(1) If on the entitlement date—
(a) a corporation is the owner or occupier of any rateable property in the municipal district; or
(b) the joint owners or joint occupiers of any rateable property in the municipal district consist of corporations or a combination of people and corporations (of at least 1 person and 1 corporation)—

the corporation or the joint owners or joint occupiers may appoint 2 people to represent it or them at Council elections to vote on its or their behalf.

(2) A corporation may only exercise the right of entitlement conferred by subsection (1) once, regardless of how many rateable properties it owns or occupies or jointly owns or occupies in the municipal district.
(3) A person can not be appointed to represent a corporation unless the person is a director or company secretary (however styled) of the corporation.

9D Procedure in relation to representatives of corporations

(1) This section applies if a corporation is the sole owner or occupier of any rateable property in the municipal district and the Chief Executive Officer has not received by 4 p.m. on the entitlement date notice under section 9C that the corporation has appointed 2 representatives who are eligible to be enrolled.

(2) If the corporation has validly appointed 1 representative, the Chief Executive Officer must enrol as a representative of the corporation, the company secretary (however styled) of the corporation whose name appears first if an alphabetical list of the company secretaries (however styled) of the corporation is prepared.

(3) If the corporation has not validly appointed any representatives, the Chief Executive Officer must enrol as representatives of the corporation, the first 2 of the following—

(a) the company secretaries (however styled) of the corporation (to be taken in alphabetical order);

(b) the directors (however styled) of the corporation (to be taken in alphabetical order).

(4) Despite subsections (2) and (3), if a person required to be enrolled as a representative of the corporation by applying those subsections is otherwise entitled to be enrolled, the Chief Executive Officer must not enrol that person as a
representative of that corporation under this section.

(5) For the purposes of subsections (2) and (3), the Chief Executive Officer may use the most recent information that is available after the exhibition roll date from the Australian Securities and Investments Commission concerning the name, address and age of the persons specified in those subsections.

(6) The Chief Executive Officer must advise the corporation in writing of any person who has been enrolled as a representative of the corporation under this section.

9E Limitations on right of entitlement

(1) A person or corporation is not entitled to elect which right of entitlement conferred by section 9A(1), 9A(3), 9A(5), 9B or 9C(1) to exercise.

(2) Despite anything to the contrary in this Part, a person is only entitled to vote once at any election for the Lord Mayor or Deputy Lord Mayor and once at any election for the other Councillors, regardless of how many different entitlements the person may have.

9F Procedure if there are more than 2 non-resident owners or occupiers

(1) For the purposes of section 9A(3) or 9A(5), if it appears from the Council records that there are more than 2 owners or more than 2 occupiers of any rateable property, the Chief Executive Officer must enrol without application the 2 owners or 2 occupiers—

(a) whose names appear first on the Council records in relation to that rateable property when those names are read in the order in which they appear in those records; and
(b) who satisfy the requirements of paragraphs (b), (c) and (d) of section 9A(3) or paragraphs (b), (c) and (d) of section 9A(5) in respect of that rateable property.

(2) Despite subsection (1), if a written request containing the details required by the regulations is delivered to the Council office by 4 p.m. on the entitlement date requesting that the owner or 2 owners, or occupier or 2 occupiers, of the rateable property specified in the request be enrolled on the voters' roll instead of the owner or 2 owners, or occupier or 2 occupiers, that would otherwise be enrolled by virtue of subsection (1), the Chief Executive Officer must give effect to the request.

(3) A person enrolled on the voters' roll in accordance with subsection (1) or (2) continues to be enrolled unless a written request containing the details required by the regulations is delivered to the Council office by 4 p.m. on the entitlement date requesting that the owner or occupier specified in the request be enrolled on the voters' roll instead of that person.

9G Provisions relating to appointments for the purposes of section 9C

(1) An appointment under section 9C(1) is void if at the time the appointment is made the person appointed—

(a) is not a director or company secretary of the corporation; or

(b) has not reached 18 years of age and will not attain the age of 18 years on or before election day; or

(c) has not consented in writing to be appointed; or
(d) is for any other reason already enrolled, or entitled to be enrolled, on the voters' roll in respect of the municipal district.

(2) An appointment for the purposes of section 9C(1) is revoked if—

(a) the person appointed—

(i) ceases to be a director or company secretary of the corporation; or

(ii) dies; or

(iii) delivers a notice of resignation containing the details required by the regulations to the Council office; or

(iv) for any other reason becomes entitled in his or her own right to be enrolled on the voters' roll in respect of the municipal district; or

(b) notice of revocation containing the details required by the regulations is delivered to the Council office; or

(c) the entitlement under section 9C(1) ceases to exist.

9H Procedure on receipt of notice of appointment under section 9C

(1) On receiving notice of an appointment, the Chief Executive Officer must enrol the person appointed unless he or she believes the person is not entitled to be enrolled.

(2) If the Chief Executive Officer receives a notice of appointment in respect of any rateable property in respect of which 2 people have already been enrolled—
(a) if the notice only appoints one person and does not revoke the appointment of either of the 2 people enrolled, the Chief Executive Officer must refuse to enrol the person;

(b) if the notice appoints 2 people, the Chief Executive Officer must enrol those 2 people and must remove the names of the 2 people previously enrolled from the voters' list, regardless of whether or not the notice revokes the earlier appointment.

(3) If the Chief Executive Officer refuses to enrol an appointed person, he or she must advise the person who submitted the notice of appointment of the refusal in writing and give the person the reason for the refusal.

91 General powers relating to enrolment

(1AA) The Chief Executive Officer may either orally or in writing, request any person or corporation to provide information to enable the Chief Executive Officer to determine the eligibility of a person to be enrolled.

(1AB) If a request under subsection (1AA) is made in writing, the Chief Executive Officer may require the information to be given in writing and signed by the person giving the information.

(1) If the Chief Executive Officer refuses an application for enrolment under section 9B, the Chief Executive Officer must advise the applicant that further evidence to his or her satisfaction is required that the applicant is eligible to be enrolled.
(3) If the Chief Executive Officer refuses to make an enrolment under an application because the Chief Executive Officer is of the opinion that the applicant is not entitled to enrolment the Chief Executive Officer must advise the applicant in writing of the refusal and of the reason for the refusal.

**9J Notification of change or cessation of entitlement**

(1) If there has been a change in the particulars (other than age) or a cessation of entitlement to enrolment on the qualification specified for the purposes of section 9B or 9C(1)—

(a) the person enrolled, in the case of an enrolment under section 9B; or

(b) the corporation on whose behalf a person is enrolled, in the case of an enrolment under section 9C—

must notify the Chief Executive Officer in writing within 1 month of that change or cessation of entitlement.

(2) Any person or corporation that contravenes subsection (1) is guilty of an offence and liable to a penalty of not more than 3 penalty units.

**10 Request that address not be shown**

(1) A person who is entitled to be enrolled on the voters' roll under section 9A(3), 9A(5), 9B or 9C may lodge a request with the Chief Executive Officer in the prescribed form that the address of
the person not be shown on any voters' roll if the person considers that having the address on the voters' roll places or would place the personal safety of the person or of members of the person's family at risk.

(2) A request must—

(a) give particulars of the relevant risk; and

(b) be verified by statutory declaration by the person making the request.

(3) If the Chief Executive Officer is satisfied that having the address of the person making the request shown on any voters' roll places or would place the personal safety of the person or of members of the person's family at risk, the Chief Executive Officer must ensure that the address of the person is not entered on any voters' roll.

(4) The Chief Executive Officer must notify the person in writing of a decision to grant or refuse a request made by a person under subsection (1).

11 Victorian Electoral Commission to prepare list

(1) The Victorian Electoral Commission must on or before a date (that is a date before the entitlement date at a general election) determined by the Registrar supply to the Registrar a voters' list of the persons who appear to the Victorian Electoral Commission to be entitled to be enrolled as at a date determined by the Registrar under sections 9A(1) and 9A(2), identifying those persons whose request that their principal place of residence not be shown has been accepted.

(2) The Victorian Electoral Commission must on or before a date determined by the Registrar supply to the Registrar a list of the names of persons—
(a) who are no longer entitled to be enrolled as an elector for the Council or Assembly by virtue of section 48(2)(d) of the Constitution Act 1975 since the Victorian Electoral Commission last supplied such a list; and

(b) whose last recorded address was in the municipal district.

(3) The Chief Executive Officer must supply to the Victorian Electoral Commission within the period specified by the Victorian Electoral Commission any information required by the Victorian Electoral Commission to prepare the voters' list.

11A Chief Executive Officer to prepare voters' list

(1) The Chief Executive Officer is responsible for the preparation of the voters' list prepared under this section and the maintenance of any records which may be required to facilitate the preparation of an accurate and complete voters' list.

(2) The Chief Executive Officer must on or before a date (that is a date before the entitlement date at a general election) determined by the Registrar supply to the Registrar a voters' list for each ward of the persons who appear to the Chief Executive Officer to be entitled to be enrolled as at a date determined by the Registrar under sections 9A(3), 9A(5), 9B(1) and 9C(1) identifying those persons whose request that their address not be shown has been accepted.
11C  Public notification

(1) In the case of a general election, the Chief Executive Officer must not later than 42 days before the entitlement date give a letter to—

(a) each person whose name appeared on the last voters' roll by application under section 9B—

(i) specifying that the enrolment of the person ceases to have effect on the day before the entitlement date; and

(ii) advising that if still entitled, a new application must be made under section 9B; and

(iii) enclosing the relevant application form under section 9B;

(b) each corporation, joint owner or joint occupier entitled to appoint a representative under section 9C—

(i) specifying the names of the existing representatives under section 9C; and

(ii) advising of the right to revoke the appointments or to make new appointments for the purposes of section 9C; and

(iii) advising of the obligation of the Council under section 9D; and
(iv) enclosing the relevant application form under section 9C.

(4) The Registrar must at least 10 days before the entitlement date publish a public notice stating—
(a) the entitlement date;
(b) when the voters' roll will close;
(c) who can apply to enrol;
(d) how they can apply to enrol.

S. 11C(2) substituted by No. 35/2008 s. 44(1), repealed by No. 53/2015 s. 83(3).

S. 11C(3) repealed by No. 53/2015 s. 83(3).

S. 11C(4)(b) repealed by No. 53/2015 s. 83(3).

S. 11C(4)(c) repealed by No. 53/2015 s. 83(3).

S. 11C(5) substituted by No. 35/2008 s. 44(2), repealed by No. 53/2015 s. 83(3).

S. 11C(6) repealed by No. 53/2015 s. 83(3).
11D Preparation of voters' rolls

(1) The close of the roll is 4 p.m. on the entitlement date.

(2) The Registrar must compile a voters' roll containing the prescribed particulars of persons entitled to be enrolled as at the close of the roll from—

(a) in the case of a general election, information received—

(i) under sections 11(1) and 11A(2); and

(ii) under subsections (3) and (4); and

(b) in the case of a by-election, the voters' roll from the last election and the information received under subsections (3) and (4).

(3) The Victorian Electoral Commission must provide to the Registrar not later than 5 days after the entitlement date sufficient records in a form specified by the Registrar in respect of persons entitled to be enrolled under section 9A(1) and (2) as at the close of the roll.

(4) The Chief Executive Officer must provide to the Registrar—

(a) in the case of a general election, sufficient information in a form and at the times specified by the Registrar, so as to enable information supplied under section 11A(2) to be updated during the period from the supply of the information until the close of the roll; or
(b) in the case of a by-election, the voters' roll used at the last election to be updated in respect of persons whose entitlement arises under section 9A(3), 9A(5), 9B, 9C or 9D during the period from certification of the voters' roll until the close of the roll.

(5) The Chief Executive Officer must—

(a) in the case of a general election or a by-election, not later than 3 days before nomination day; or

(b) in the case of a poll of voters, not later than 14 days after the entitlement date—

certify in writing that the voters' roll has been prepared in accordance with this Act.

(6) The voters' roll signed and certified by the Chief Executive Officer—

(a) continues in force until the next voters' roll is prepared; and

(b) must not be amended except in accordance with section 11E.

11E Amendment of voters' roll

(1) A voters' roll may be amended by the Chief Executive Officer if—

(a) there is any error in the preparation, printing or copying of the voters' roll; or

(b) there is any misnomer or any inaccurate description of any person, place or thing on the voters' roll.

* * * * *
(2) If an amendment under subsection (1) relates to a person enrolled under section 9A(1) or 9A(2), the Chief Executive Officer must obtain the approval of the Victorian Electoral Commission.

(3) The amendment of the voters' roll under subsection (1) must be certified by the Chief Executive Officer and the returning officer for the election.

(4) The certification under subsection (3) must—
   (a) be in writing;
   (b) detail the amendments made;
   (c) specify the reasons why the amendments were made.

11F Inspection of voters' roll

The Chief Executive Officer must ensure that the voters' roll certified under section 11D is available for inspection by members of the public for the period—
   (a) beginning on the day that the voters' roll is certified; and
   (b) ending 30 days after election day.

11G Provision of voters' rolls

(1) The Chief Executive Officer must only provide a copy of a voters' roll to a person in accordance with this section.

(2) On the request of any candidate for an election, the Chief Executive Officer must provide to the candidate, free of charge, a copy of the voters' roll for the ward or municipal district for which the candidate has nominated in a form determined by the Chief Executive Officer.
(3) A candidate must—

(a) only use a copy of a voters' roll provided under subsection (2) for the purpose of conducting the election campaign; and

(b) within the period of 30 days after the day of the election, either destroy the copy of the voters' roll and any copies made from it or return the copy of the voters' roll and any copies made from it to the Chief Executive Officer.

Penalty: 20 penalty units.

(4) On the request of any person or organisation, the Chief Executive Officer may only provide a copy of the voters' roll to the person or organisation for a permitted purpose—

(a) in a form determined by the Chief Executive Officer; and

(b) subject to any conditions determined by the Chief Executive Officer; and

(c) upon payment of the fee determined by the Chief Executive Officer.

(5) A permitted purpose for the purposes of subsection (4) is—

(a) any purpose connected with an election;

(b) any purpose connected with communicating with or surveying constituents in relation to council functions;

(c) the conduct of a poll of voters;

(d) subject to the approval of the Commissioner for Privacy and Data Protection, any other public interest purpose.
(6) A permitted purpose under paragraph (a), (b) or (c) of subsection (5) is restricted to use by the Council or on behalf of the Council.

(7) If a request is for a permitted purpose to which subsection (5)(d) applies, the Chief Executive Officer must forward the request to the Commissioner for Privacy and Data Protection.

(8) The Commissioner for Privacy and Data Protection may approve a proposed use as a public interest purpose if the Commissioner for Privacy and Data Protection is satisfied that the public interest involved in the proposed use outweighs the public interest in protecting the privacy of personal information in the particular circumstances.

(9) In considering the request, the Commissioner for Privacy and Data Protection may have regard to—

(a) the public interest involved in the proposed use of the voters' roll; and

(b) the public interest in protecting the privacy of personal information; and

(c) any alternative sources of information that would be available.

(10) If the Commissioner for Privacy and Data Protection does not approve a proposed use as a public interest purpose, the Chief Executive Officer must reject the request for a copy of the voters' roll to be used for that purpose.

(11) A person or organisation that is provided with a copy of the voters' roll under subsection (4) must—

(a) only use the copy of the voters' roll for the permitted purpose for which the voters' roll was provided; and
(b) within the period specified in the conditions subject to which the voters' roll was provided, either destroy the copy of the voters' roll and any copies made from it or return the copy of the voters' roll and any copies made from it to the Chief Executive Officer.

Penalty: 20 penalty units.

(12) The Chief Executive Officer must not provide particulars of any person whose request that their address not be shown has been accepted.

**Division 2—Elections**

12 General election

General elections for the Council must be held in accordance with Division 4 of Part 3 of the **Local Government Act 1989**.

14 Elections to be held simultaneously

(1) The election of the Lord Mayor and the Deputy Lord Mayor is to be conducted at the same time as the election of the other Councillors.

(2) Subsection (1) does not apply to by-elections.

14A Qualification to be a Councillor

Section 28 of the **Local Government Act 1989** applies as if for subsections (1), (1A) and (1B) there were substituted—
"(1) A person is qualified to be a candidate for the office of Councillor if the person has an entitlement referred to in section 9 of the City of Melbourne Act 2001.

(1A) A person is qualified to become and continue to be a Councillor at a particular time if, were that particular time the entitlement date and a voters' roll prepared, subsection (1) would apply to that person.

(1B) A Councillor must notify the Chief Executive Officer in writing if there has been any change to any entitlement relating to the enrolment of the Councillor under section 9 of the City of Melbourne Act 2001."

* * * * *

15 Joint nominations for Lord Mayor and Deputy Lord Mayor

(1) A candidate for the office of Lord Mayor or Deputy Lord Mayor at a general election must nominate for the office jointly with another person.

(2) The notice of candidature must specify which of the 2 candidates nominating is seeking election as Lord Mayor and which of the candidates is seeking election as Deputy Lord Mayor.

(3) A person may only nominate once for election either to the office of Lord Mayor, or to the office of Deputy Lord Mayor, at an election.

(4) The returning officer must reject any notice of candidature that does not comply with this section.
(5) If a person nominates for election—
(a) to both the office of Lord Mayor and the office of Deputy Lord Mayor; or
(b) to the office of Lord Mayor more than once; or
(c) to the office of Deputy Lord Mayor more than once—
the returning officer must reject any notice of candidature in relation to the person other than the first valid notice of candidature received by the returning officer.

16 Candidates may only stand for one position

(1) A person who is a candidate for election as the Lord Mayor or the Deputy Lord Mayor is not eligible to be a candidate for election as a Councillor if the elections are to be conducted at the same time.

(2) If a person has nominated as a candidate for election as Lord Mayor or Deputy Lord Mayor and also for election as a Councillor at an election that is to be conducted at the same time as the other election, the returning officer must reject any notice of candidature in relation to the person other than the first valid notice of candidature received by the returning officer.

(3) This section does not prevent a Councillor nominating as a candidate for election as the Lord Mayor or the Deputy Lord Mayor at a by-election for either of those offices, nor does it require that a Councillor resign from office if he or she is a candidate for either of those offices at a by-election.

(4) If a Councillor is elected as the Lord Mayor or Deputy Lord Mayor at a by-election, the Councillor goes out of office as a Councillor.
referred to in section 6(1)(c) on the declaration of the result of the by-election.

* * * * * * *

18 How votes to be counted

(1) Part 3 of Schedule 3 of the Local Government Act 1989 applies to the election of the Lord Mayor and the Deputy Lord Mayor—

(a) as if each pair of candidates standing jointly for the positions was a single candidate; and

(b) as if there was no reference to "only 1 Councillor".

(2) Schedule 2 and Parts 1, 2 and 5 of Schedule 3 of the Local Government Act 1989 also apply to the election of the Lord Mayor and the Deputy Lord Mayor.

* * * * * * *

(4) On the determination of the successful pair of candidates under subsection (1), the returning officer must declare elected—

(a) as Lord Mayor the member of the pair who nominated for the office of Lord Mayor; and

(b) as Deputy Lord Mayor the member of the pair who nominated for the office of Deputy Lord Mayor.

(5) If the election of Councillors was conducted in accordance with Schedule 1 to this Act and the application of section 37A of the Local Government Act 1989 does not result in the
filling of all the vacancies in the offices of Councillors (other than the Lord Mayor or Deputy Lord Mayor)—

(a) in the case of a single vacancy to be filled, Schedule 2 and Parts 1, 2, 3 and 5 of Schedule 3 to the Local Government Act 1989 apply to the by-election to fill the vacancy;

(b) if there is more than one vacancy to be filled, Schedule 1 also applies to the by-election to fill the vacancies.

19 Compulsory voting

(1) Except as is provided in the regulations under the Local Government Act 1989, it is compulsory for a person who is enrolled on the voters' roll in respect of the City of Melbourne to vote—

(a) at any election for the Lord Mayor or the Deputy Lord Mayor; and

(b) at any election for a Councillor or Councillors.

(2) A person must vote as required by subsection (1). Penalty: 1 penalty unit.

(3) If an election in respect of the Lord Mayor or the Deputy Lord Mayor and in respect of a Councillor or Councillors is held on the same day, a person who fails to vote in both elections is only guilty of one offence under subsection (2).

(4) If one or both of the representatives appointed by a corporation fail to vote at an election—

(a) the corporation is guilty of an offence against subsection (2);

(b) the representative is, or the representatives are, not guilty of an offence against subsection (2).
(5) A corporation is not guilty of an offence under subsection (2) in respect of the failure to vote of a deemed representative if it did not receive a notice under section 9D(6) in respect of the enrolment of the representative before the date of the election.

(6) In this section—

infringement means an offence against this section;

prescribed penalty means the penalty prescribed for the purposes of this section;

prosecution officer means the Victorian Electoral Commission or a person appointed by the Victorian Electoral Commission for the purposes of this section.

(7) A prosecution officer may serve or cause to be served an infringement notice on any person or corporation if the prosecution officer has reason to believe that the person or corporation has committed an infringement.

(8) An offence referred to in subsection (7) for which an infringement notice may be served is an infringement offence within the meaning of the Infringements Act 2006 and the penalty for that offence is the prescribed penalty in respect of that offence.

(9) In addition to the details required under section 13 of the Infringements Act 2006, the details of the election to which the alleged infringement relates must be included in an infringement notice served under subsection (7), including—

(a) the name of the Council; and
(b) the date of the election; and
(c) the name of the ward (if applicable).
Part 4—Council administration

20 Precedence of Lord Mayor

(1) The Lord Mayor takes precedence at all municipal proceedings within the City of Melbourne.

(2) The Lord Mayor must chair all meetings of the Council at which he or she is present.

(3) If the Lord Mayor is absent from a meeting of the Council, the Deputy Lord Mayor must chair the meeting if he or she is present.

(4) If both the Lord Mayor and the Deputy Lord Mayor are absent from a meeting of the Council, the Councillors who are present at the meeting must appoint one of their number to chair the meeting.

20A Functions of Lord Mayor

The functions of the Lord Mayor of the Council include—

(a) providing guidance to Councillors about what is expected of a Councillor including the obligations and responsibilities of a Councillor; and

(b) acting as the principal spokesperson for the Council; and

(c) supporting good working relations between Councillors; and

(d) carrying out the civic and ceremonial duties of the office of Lord Mayor.

21 Reference to mayor includes Lord Mayor

For the purposes of this Act, a reference to a mayor in the Local Government Act 1989 is to be read as including a reference to the Lord Mayor.
22 Deputy Lord Mayor

(1) The Deputy Lord Mayor must act as the Lord Mayor during any period in which—

(a) the office of the Lord Mayor is vacant; or

(b) the Lord Mayor is suspended or required to take leave of absence under the Local Government Act 1989.

(1A) The Deputy Lord Mayor must also act as the Lord Mayor during any period in which the Lord Mayor is absent from the City of Melbourne or is otherwise unable to carry out the duties of office.

(2) In acting as Lord Mayor, the Deputy Lord Mayor may perform any function, or exercise any power, conferred on the Lord Mayor.

23 Term of office of Lord Mayor and Deputy Lord Mayor

(1) If an election for Lord Mayor is held at which the current holder of the office was not a candidate for the office, or was an unsuccessful candidate, the office of Lord Mayor becomes vacant at midday on the day after the public declaration by the returning officer of the result of the election.

(2) If an election for Deputy Lord Mayor is held at which the current holder of the office was not a candidate for the office or was an unsuccessful candidate, the office of Deputy Lord Mayor becomes vacant at midday on the day after the public declaration by the returning officer of the result of the election.

(3) The office of Lord Mayor or Deputy Lord Mayor also becomes vacant if the person holding the office—

(a) dies or ceases to be eligible to be a Councillor; or
(b) delivers a signed notice of resignation to a Council meeting or to the Chief Executive Officer; or

(c) is ousted from office by the Supreme Court; or

(d) is disqualified from holding the office following a finding made by VCAT of serious misconduct or gross misconduct by the Lord Mayor or Deputy Lord Mayor under section 81K of the Local Government Act 1989.

(4) If VCAT makes a finding of serious misconduct or gross misconduct by the Lord Mayor of the City of Melbourne under section 81K of the Local Government Act 1989, the Lord Mayor is disqualified from holding the office of Lord Mayor from the date of the finding and for the remainder of the term of office unless VCAT otherwise orders.

(5) If VCAT makes a finding of serious misconduct or gross misconduct by the Deputy Lord Mayor of the City of Melbourne under section 81K of the Local Government Act 1989, the Deputy Lord Mayor is disqualified from holding the office of Deputy Lord Mayor from the date of the finding and for the remainder of the term of office unless VCAT otherwise orders.

Filling of vacancies

(1) If the office of Lord Mayor or Deputy Lord Mayor becomes vacant 6 months or more before a general election is due, an election to fill the vacancy must be held on a Saturday to be appointed by the Minister under section 38 of the Local Government Act 1989.
(2) If the office of Lord Mayor or Deputy Lord Mayor becomes vacant less than 6 months before a general election is due, it is not necessary to hold an election to fill the vacancy.

(3) In the circumstances specified in subsection (2)—

(a) if the office of the Lord Mayor becomes vacant, the Deputy Lord Mayor becomes the Lord Mayor on the passing of a resolution by the Council that an election to fill the vacancy not be held; and

(b) if the office of the Deputy Lord Mayor becomes vacant, the Council may appoint a Councillor to fill the vacancy; and

(c) if the Council does so, the subsequent vacancy in the office of the Councillor appointed is to be filled in accordance with Schedule 3A and section 37A(4) of the Local Government Act 1989.

25 Appointment of acting Deputy Lord Mayor

(1) This section applies if the office of the Deputy Lord Mayor becomes vacant or the Deputy Lord Mayor is acting as Lord Mayor under section 22(1) and either—

(a) an election is to be held to fill the vacancy; or

(b) it is not necessary to hold an election to fill the vacancy and the Council has not appointed a Councillor to fill the vacancy.

(2) The Council may appoint a Councillor to act in the office until a person is elected or appointed to the office, or for any shorter specified period.

(3) In acting as Deputy Lord Mayor, the Councillor may perform any function, or exercise any power, conferred on the Deputy Lord Mayor.
25A Delegation to Lord Mayor

The Council may by instrument of delegation delegate to the Lord Mayor a power, duty or function of the Council specified in the instrument relating to—

(a) the appointment of Councillors to chair committees;

(b) the appointment of Councillors to represent the Council on external organisations, committees and working parties;

(c) travelling arrangements relating to Councillors;

(d) expenses incurred by Councillors in the course of their duties.

26 Allowances

(1) The Council must pay to its Councillors the allowance specified in any Order in Council made for the purposes of this section from time to time.

(2) The Order in Council may specify that the Lord Mayor and the Deputy Lord Mayor are to receive a higher allowance than that specified for other Councillors.

(3) The Lord Mayor and the Deputy Lord Mayor are not entitled to receive an allowance as a Councillor if he or she is receiving an allowance as Lord Mayor or Deputy Lord Mayor.

(4) In paying an allowance under this section, the Council must make the payment in the manner specified in the Order in Council that specified the amount of the allowance.

(5) Only one amount may be specified for Councillors.
26A Allowance reviews by Minister

(1) The Minister must, at least once every year, review the amounts of Councillor, Lord Mayoral and Deputy Lord Mayoral allowances.

(2) The Minister must have regard to movements in the levels of remuneration of executives within the meaning of the Public Administration Act 2004 when reviewing the amounts of the Councillor, Lord Mayoral and Deputy Lord Mayoral allowances under subsection (1).

(3) If a review conducted by the Minister under this section results in a finding that Councillor, Lord Mayoral and Deputy Lord Mayoral allowances require alteration, the Minister must specify by notice in the Government Gazette the new allowance amounts.

27 General provisions concerning allowances

(1A) Subject to subsection (1), the Council must pay a Councillor, the Lord Mayoral and Deputy Lord Mayoral allowances as specified in the most recent of—

(a) an Order in Council made under section 26; or

(b) a Minister's notice made under section 26A.

(1) The Council does not have to pay an allowance under section 26 to a Councillor who does not wish to receive it.

(2) A person is only entitled to receive an allowance under section 26 while he or she holds the office for which it is payable.

(3) A person elected to be Lord Mayor, Deputy Lord Mayor or a Councillor is entitled to receive the appropriate allowance for that office from the date the person takes the oath of office under section 63 of the Local Government Act 1989.
(4) A person who becomes Lord Mayor, acting Lord Mayor or Deputy Lord Mayor as a result of—

(a) a resolution by the Council under section 24(3)(a) that an election not be held to fill the vacancy of Lord Mayor; or

(b) an appointment by the Council under section 24(3)(b) to fill the vacancy of Deputy Lord Mayor; or

(c) a circumstance specified by section 22(1)—

the Lord Mayor, acting Lord Mayor or Deputy Lord Mayor is entitled to receive the appropriate allowance for that office from the date of the resolution, appointment or commencement of the circumstance.

27AA  Councillor taken to not have conflict of interest for purposes of Division 1A of Part 4 of the Local Government Act 1989

For the purposes of Division 1A of Part 4 of the Local Government Act 1989, a Councillor is taken to not have a conflict of interest if the matter relates to—

(a) making an appointment; or

(b) passing a resolution; or

(c) delegating by instrument a power, duty or function—

under this Part.
Pt 4A
(Heading and ss 27A-27K)
inserted by No. 74/2006 s. 5,
amended by No. 64/2009 s. 63,
repealed by No. 53/2015 s. 91.

Pt 4B
(Heading and ss 27L-27S)
inserted by No. 58/2010 s. 35,
amended by No. 11/2012 ss 3, 4,
repealed by No. 39/2015 s. 5.
Part 5—Other matters

28 Differential rates

(1) Despite anything to the contrary in section 161(1)(a) of the Local Government Act 1989, the Council may raise any general rates by the application of a differential rate even if it does not use the capital improved value system of valuing land.

(2) If the Council uses the net annual value system of valuation and declares a differential rate, the highest differential rate must be no more than 2 times the lowest differential rate.
Part 5A—Electoral representation reviews and subdivision reviews

28A Application of Divisions 2, 3 and 4 of Part 10 of the Local Government Act 1989

Divisions 2, 3 and 4 of Part 10 of the Local Government Act 1989 apply to the Council and the City of Melbourne subject to the modifications specified in this Part.

28B Purpose of review

Section 219A of the Local Government Act 1989 applies as if for "all Councils" there were substituted "all Councillors of the Melbourne City Council other than the Lord Mayor and Deputy Lord Mayor".

28C Conduct of review

Section 219F of the Local Government Act 1989 applies as if there were inserted after subsection (2) the following subsection—

"(2A) The Minister may by notice in writing require the reviewer to consider any matters specified in the notice in the conduct of the review and the making of recommendations.".
Part 6—Regulations

29 Regulations

(1) The Governor in Council may make regulations for or with respect to any matter or thing required or permitted by this Act to be prescribed or necessary or convenient to be prescribed for carrying out or giving effect to this Act.

(2) Without limiting subsection (1), the regulations may—

(a) make provision for the form of ballot-paper to be used in elections for the Lord Mayor and the Deputy Lord Mayor; and

(b) modify the effect of any provision of Schedule 2 or 3 of the Local Government Act 1989, or of any regulations made under that Act, as it applies to any election conducted under this Act;

(c) make any provision needed to ensure that an election can be conducted by postal voting.

(3) Section 243 of the Local Government Act 1989 applies to regulations made under this section as if they had been made under that Act.
31 Repeal of City of Melbourne Act 1993

(1) The City of Melbourne Act 1993 is repealed.

(2) All things and circumstances created by or under that Act that were in force or operating under that Act immediately before the repeal of that Act continue to have the same status, operation and effect as if that Act had not been repealed.

(3) Without limiting subsection (2), the repeal of that Act does not disturb the continuity of status, operation or effect of any Act, regulation, rule, local law, order, instrument, title, planning scheme, liability or right.

32 Orders to continue

(1) Any Order in Council that was made under section 74A of the Local Government Act 1989 and that was in force immediately before the repeal of that section continues in force as if it had been made under section 26.
Part 8—Transitional provision

33 Transitional provision—Local Government Amendment (Improved Governance) Act 2015—Electoral Reform

Despite the commencement of sections 78 to 89 of the Local Government Amendment (Improved Governance) Act 2015, this Act continues to apply to any election before the next general election on 22 October 2016 as if those amendments had not been made.
Schedules

Schedule 1—Provisions with respect to holding an election of Councillors

1 Application of this Schedule

(1) Subject to subclause (3), this Schedule applies to any election at which 2 or more Councillors (other than the Lord Mayor and the Deputy Lord Mayor) are to be elected to the Council.

(2) Subject to subclause (3), Schedule 2 and Parts 2, 4A and 5 and clauses 1(3) and 2 of Schedule 3 to the Local Government Act 1989 and any regulations made under that Act relating to elections also apply to the election.

(3) This Schedule applies to an election of Councillors (other than the Lord Mayor and Deputy Mayor) unless the Governor in Council, by Order in Council, specifies that it does not apply under section 6B(1).

2 Definitions

(1) In this Schedule—

name of a registered political party includes the abbreviation or initials (if any) of the name of the party entered in the Register of Political Parties under the Electoral Act 2002;

nomination day means the last day on which notices of candidature may be received;

Part 4A means Part 4A of Schedule 3 of the Local Government Act 1989;

registered officer, in relation to a registered political party, means the registered officer of a registered political party within the meaning of the Electoral Act 2002;
Schedule 1—Provisions with respect to holding an election of Councillors

registered political party has the meaning it has in the Electoral Act 2002;

voting ticket has the meaning set out in clause 5(1).

(2) In determining when the 2nd or 4th days after the nomination day occur, any holiday (as defined by section 44(4) of the Interpretation of Legislation Act 1984) that occurs after the nomination day is not to be counted as a day.

3 Grouping of candidates

(1) Two or more candidates may make a joint request that their names be grouped on the ballot-paper.

(2) The request—

(a) must be in writing and must be signed by the candidates; and

(b) must specify the order in which the names are to appear within the group; and

(c) must be delivered to the returning officer before noon on the second day after nomination day.

(3) A candidate's name may not be included in more than one group.

4 Group name and order of candidates on ballot-paper

(1) A request under clause 3 must also specify the name under which the candidates wish to be grouped.

(2) If, in the opinion of the returning officer, the name is that of, or implies an association with, a registered political party, the returning officer must not print the name on the ballot-paper unless the candidates provide evidence that they have...
been authorised by the registered officer of the party to use that name.

(3) If the name comprises more than 6 words (or letters in the case of a name that consists only of abbreviations), the returning officer must not print more than the first 6 words (or letters) of the name on the ballot paper.

(4) If, in the opinion of the returning officer, a proposed group name is offensive or misleading, the returning officer—

(a) must not print that name on the ballot-paper; and

(b) must advise the candidates of his or her opinion and ask the candidates to submit an alternative name.

(5) If candidates fail to submit a suitable alternative name to the returning officer by the time specified by the returning officer, the request under clause 3 lapses.

(6) If—

(a) candidates wish to have their names grouped on the ballot-paper; and

(b) they have been endorsed for that election by different registered political parties—

they may use a composite name formed from the registered names of the registered political parties.

(7) Subject to subclauses (2), (3) and (4), the returning officer must print on the ballot-paper next to a candidate's name the group name specified under subclause (1), or any valid alternative name submitted in response to a request made under subclause (4)(b).
(8) The returning officer must as soon as practicable after noon on the 2nd day after the last day on which notices of candidature may be received hold a ballot by lot to determine the order in which the name of each candidate is to appear on the ballot-paper.

5 Voting tickets

(1) A voting ticket is a document that sets out an order of preference for all the candidates in the election.

(2) If permitted by clause 6, candidates may apply to the returning officer to register one or 2 voting tickets for the purposes of the election.

(3) The returning officer must not register a voting ticket—

(a) if the ticket does not give preference to the candidates applying to register the ticket before it gives preference to any other candidate; or

(b) if the order of preference specified in the ticket would result in an informal vote were that order of preference to be applied by a voter to the ballot-paper to be used in the election; or

(c) if 2 voting tickets have already been registered on the application of the candidates applying for the registration; or

(d) if the application for the ticket does not comply with this Schedule.

(4) Without limiting the form in which a voting ticket may be expressed, the ticket may be in the form of a completed draft or mock ballot-paper.
(5) If a voting ticket is, or 2 voting tickets are, registered for the purposes of the election on the application of a group of candidates—
   (a) a square must be printed on the ballot-paper above the names of those candidates; and
   (b) if another provision of this Schedule requires the name of a registered political party or another name to be printed next to the names of the candidates on the ballot-paper, that name must also be printed on the ballot-paper next to that square.

(6) An application for 2 group voting tickets must indicate the order in which the voting tickets are to be displayed for the purposes of clause 7(1).

6 Group voting tickets

(1) Candidates making a request under clause 3 may apply to register one or 2 group voting tickets for the purposes of the election.

(2) The application must—
   (a) be signed; and
   (b) be lodged with the returning officer after the order of the candidates on the ballot-paper has been determined and before noon on the 4th day after the nomination day.

(3) The application may be signed—
   (a) if all the members of the group have been endorsed by the same registered political party, by the registered officer of the party; or
   (b) if the members of the group have been endorsed by different registered political parties, by the registered officers of all those parties; or
(c) in a case to which neither paragraph (a) nor paragraph (b) applies, by the candidate whose name first appears in the group on the ballot-paper; or

(d) in any case, by a person authorised in writing by all the members of the group to sign such a statement on behalf of the group.

(4) A copy of any authorisation given for the purposes of subclause (3)(d) must be lodged with the application.

7 Voting tickets to be displayed

(1) If a voting ticket has been registered for the purposes of the election, the returning officer must cause the ticket to be prominently displayed in a manner determined by the returning officer at each polling place.

(2) If a group has 2 registered voting tickets, those tickets must be displayed in the order indicated in the application for registration.

8 Ballot-papers

(1) If at least one voting ticket has been registered for the purposes of the election—

(a) the ballot-paper for the election must be in the form of Schedule 2 if there are fewer than 20 groups of candidates; or

(b) the ballot-paper for the election must be in the form of Schedule 3 if there are 20 or more groups of candidates.

(2) If—

(a) a valid request for the grouping of candidates' names is received under clause 3; but
(b) no voting ticket has been registered for the purposes of the election—

the ballot-paper for the election must be in the form of Schedule 2 with the modifications set out in subclause (5).

(3) If—

(a) no valid request for the grouping of candidates' names is received under clause 3; and

(b) no voting ticket has been registered for the purposes of the election—

the ballot-paper for the election must be in the form of Schedule 2, as modified in the manner specified in subclauses (4) and (5).

(4) The required modifications are—

(a) in the left-most column of the form, the word "DIRECTIONS" must be deleted; and

(b) in the area between the first and second continuous horizontal black lines on the form, all words and expressions must be deleted; and

(c) in the area between the second and third continuous horizontal black lines on the form, the word "OR" and the 2 short horizontal lines above and below that word must be deleted.

(5) In addition, the squares in the area between the second and third continuous horizontal black lines on the form are to be set out continuously in the order determined under subclause (8)(c).
(6) For the purposes of subclauses (2) and (3), the remaining directions may be reformatted in any way the returning officer considers to be appropriate and may be accompanied by the heading "Directions".

(7) The directions in Schedules 2 and 3 have the same force as if they were provisions contained in this Act.

(8) In printing the ballot-paper—

(a) the names of candidates by whom requests have been made under clause 3 must be printed in groups on the ballot-paper in accordance with the requests and before the names of candidates who have not made such requests; and

(b) the order of the several groups on the ballot-paper must be determined by a ballot by lot conducted by the returning officer; and

(c) the order of the names of the candidates whose names are not included in any group must be determined by a ballot by lot conducted by the returning officer.

(9) Any ballot by lot conducted under subclause (8) must be conducted in accordance with clause 14 of Schedule 2 of the Local Government Act 1989.

9 Printing of political party and other names on ballot-papers

The names of registered political parties, composite names and group names must be printed on the ballot-paper in capital letters in type that is uniform in size and style for all the names so printed.
10 Marking of votes

(1) A voter must mark his or her vote on a ballot-paper that is in the form of Schedule 2 or 3 either—

(a) by placing the figure 1 in a square (if any) printed in accordance with clause 5(5); or

(b) by—

(i) placing the figure 1 in the square opposite the name of the candidate for whom he or she votes as his or her first preference; and

(ii) placing the figures 2, 3, 4 (and so on, as the case requires) in the squares opposite the names of all the remaining candidates so as to indicate the order of his or her preference for them.

(2) For the purposes of this Act, if a voter has placed a tick or a cross in a square printed on a ballot-paper in accordance with clause 5(5), he or she is deemed to have placed the figure 1 in that square.

11 Formal votes according to group voting ticket

(1) A ballot-paper is not informal by virtue of clause 15(a) if the voter has marked his or her vote on the ballot-paper in accordance with clause 10.

(2) If a ballot-paper—

(a) has been marked in accordance with clause 10(1)(a); and
(b) has been marked in accordance with clause 10(1)(b) so that, if it were not marked in accordance with clause 10(1)(a), it would not be informal by virtue of clause 15(a)—the ballot-paper is, for the purposes of clause 14 and Part 4A, deemed not to have been marked in accordance with clause 10(1)(a).

(3) For the purposes of this clause and clause 12 and Part 4A, a voter must not be taken to have marked his or her vote in accordance with clause 10(1)(a) if he or she has placed a preference mark in 2 or more of the squares printed on the ballot-paper in accordance with clause 5(5).

(4) In this clause, preference mark means a tick, a cross or the figure 1.

12 Certain votes with non-consecutive numbers to be formal

(1) This clause applies if a ballot-paper—

(a) has the figure 1 in the square opposite to the name of a candidate and does not have that figure in the square opposite to the name of another candidate; and

(b) has—

(i) in a case where there are more than 9 candidates in the election, in not less than 90% of the squares opposite the names of the candidates, figures in a sequence of consecutive numbers commencing with the figure 1 or figures that with a change to no more than 1 of them would be in such a sequence; or

(ii) in any other case, in all the squares opposite the names of candidates or in all those squares except one square that
is left blank, numbers in a sequence of consecutive numbers commencing with the figure 1 or figures that with a change to no more than 1 of them would be in such a sequence; and

(c) but for this subclause, would be informal by virtue of clause 15(a).

(2) The following provisions apply to the ballot-paper—

(a) the ballot-paper is not informal by virtue of clause 15(a); and

(b) the figure 1 is to be taken to express the voter's first preference; and

(c) if the figures in squares opposite the names of candidates are in a sequence of consecutive numbers commencing with the figure 1, the voter is to be taken to have expressed a preference by the other figure, or to have expressed preferences by the other figures, in that sequence; and

(d) the voter is not to be taken to have expressed any other preference.

(3) In considering, for the purposes of this clause, whether numbers are in a sequence of consecutive numbers, any number that is repeated is to be disregarded.

13 Effect of single voting ticket on ballot-paper

For the purposes of Part 4A, if—

(a) a ballot-paper has been marked in accordance with clause 10(1)(a) by a mark having been placed in a square printed above the names of a group of candidates; and
(b) the group has only one voting ticket registered for the purposes of the election—the ballot-paper is deemed to have been marked in accordance with the order of preference set out in that ticket.

14 Effect of 2 voting tickets on ballot-papers

(1) This clause applies if—

(a) one or more ballot-papers have been marked in accordance with clause 10(1)(a) by a mark having been placed in a square printed above the names of a group of candidates; and

(b) the group has 2 voting tickets registered for the purposes of the election.

(2) For the purposes of Part 4A—

(a) if the number of ballot-papers is an even number, half of the ballot-papers are deemed to have been marked in accordance with the order of preference set out in one of the tickets and the other half in accordance with the order of preference set out in the other ticket; or

(b) if the number of ballot-papers is not an even number—

(i) one of the ballot-papers is deemed to have been marked in accordance with the order of preference set out in whichever of the 2 tickets is drawn by lot in a manner determined by the returning officer, either manually or by computer; and

(ii) half the remainder (if any) of the ballot-papers are deemed to have been marked in accordance with the order of preference set out in one of the tickets and the other half in accordance
with the order of preference set out in the other ticket.

15 Informal ballot-papers

A ballot-paper must be rejected as informal at the close of the poll—

(a) subject to clauses 10 and 11, if it has no vote indicated on it, or it does not indicate the voter's first preference for one candidate and the order of his or her preference for all the remaining candidates; or

(b) if it is not marked in a manner prescribed or allowed by this Act or by a provision of the regulations made under the Local Government Act 1989 that is not contrary to any provision of this Schedule.

16 Death of a candidate

(1) This clause applies if a candidate dies after noon on the 32nd day before election day and before the end of the election day, and the number of candidates remaining is greater than the number of candidates to be elected.

(2) Despite anything to the contrary in clause 9 of Schedule 2 of the Local Government Act 1989, the election is to continue as if the dead candidate had given the returning officer at noon on the day the candidate died a valid notice of retirement under clause 8 of that Schedule.

(3) If it was not practicable to remove the name of a dead candidate from the ballot-paper, the ballot-paper is not informal by reason only of the failure of the voter to place any figure opposite that name, or of any resultant failure to indicate in consecutive order the voter's preferences.
17 Additional information for scrutineers

The returning officer must ensure that scrutineers are given access to the following information during the counting of votes as the information becomes available—

(a) a record of the preferences on the ballot-papers that have been received by the returning officer and whose details have been stored in the computer (including informal ballot-papers, and formal ballot-papers that are not sequentially numbered); and

(b) a record of the ballot-papers that are notionally transferred, or exhausted, at each count; and

(c) a record of the progress of the count of the votes, at each count.

18 Refund to group candidates

(1) This clause applies if—

(a) a candidate is a member of a group of candidates who were grouped on the ballot-paper; and

(b) all the members of the group are elected or the members of the group receive more than 4% of the total number of valid first preference votes cast in the election.

(2) The fee paid for or on behalf of the candidate must be repaid to the candidate on the returning officer certifying that subclause (1) applies to the candidate.
## Schedule 2—Form of ballot-paper (fewer than 20 groups)

### Ballot-paper

**CITY OF MELBOURNE**

**Election of [2] Councillors of the Melbourne City Council**

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<th>I</th>
<th>Place the numbers 1 to 4 in the squares immediately to the left of the names of the respective candidates so as to indicate the order of your preference for them</th>
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1. Here insert name of a candidate.
2. Here insert number of vacancies.
3. Here insert name of a registered political party or other group name if applicable.
4. Here insert number of candidates.
Schedule 3—Form of ballot-paper (20 or more groups)

Ballot-paper

CITY OF MELBOURNE

Election of [2] Councillors of the Melbourne City Council

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Place the single figure 1 in one, and one only of these squares to indicate the group voting ticket which you wish to adopt as your vote.

Place the numbers 1 to [4] in the squares immediately to the left of the names of the respective candidates so as to indicate the order of your preference for them.

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Ungrouped
City of Melbourne Act 2001
No. 5 of 2001
Schedule 3—Form of ballot-paper (20 or more groups)

1 Here insert name of a candidate.
2 Here insert number of vacancies.
3 Here insert name of a registered political party or other group name if applicable.
4 Here insert number of candidates.
Endnotes

1 General information


Minister's second reading speech—
Legislative Assembly: 22 March 2001
Legislative Council: 1 May 2001

The long title for the Bill for this Act was "A Bill to alter the electoral structure of the City of Melbourne, to provide for the direct election of a Lord Mayor and a Deputy Lord Mayor, to facilitate an early election of the members of the Melbourne City Council and for other purposes."

Constitution Act 1975:
Absolute majorities:
Legislative Assembly: 5 April 2001, 3 May 2001
Legislative Council: 3 May 2001

The City of Melbourne Act 2001 was assented to on 8 May 2001 and came into operation as follows:
Sections 1 and 2 on 9 May 2001: section 2(1); rest of Act on 9 May 2001: Special Gazette (No. 67) 9 May 2001 page 1.

INTERPRETATION OF LEGISLATION ACT 1984 (ILA)

Style changes
Section 54A of the ILA authorises the making of the style changes set out in Schedule 1 to that Act.

References to ILA s. 39B
Sidenotes which cite ILA s. 39B refer to section 39B of the ILA which provides that where an undivided section or clause of a Schedule is amended by the insertion of one or more subsections or subclauses, the original section or clause becomes subsection or subclause (1) and is amended by the insertion of the expression "(1)" at the beginning of the original section or clause.

Interpretation
As from 1 January 2001, amendments to section 36 of the ILA have the following effects:
• **Headings**

All headings included in an Act which is passed on or after 1 January 2001 form part of that Act. Any heading inserted in an Act which was passed before 1 January 2001, by an Act passed on or after 1 January 2001, forms part of that Act. This includes headings to Parts, Divisions or Subdivisions in a Schedule; sections; clauses; items; tables; columns; examples; diagrams; notes or forms. See section 36(1A)(2A).

• **Examples, diagrams or notes**

All examples, diagrams or notes included in an Act which is passed on or after 1 January 2001 form part of that Act. Any examples, diagrams or notes inserted in an Act which was passed before 1 January 2001, by an Act passed on or after 1 January 2001, form part of that Act. See section 36(3A).

• **Punctuation**

All punctuation included in an Act which is passed on or after 1 January 2001 forms part of that Act. Any punctuation inserted in an Act which was passed before 1 January 2001, by an Act passed on or after 1 January 2001, forms part of that Act. See section 36(3B).

• **Provision numbers**

All provision numbers included in an Act form part of that Act, whether inserted in the Act before, on or after 1 January 2001. Provision numbers include section numbers, subsection numbers, paragraphs and subparagraphs. See section 36(3C).

• **Location of "legislative items"**

A "legislative item" is a penalty, an example or a note. As from 13 October 2004, a legislative item relating to a provision of an Act is taken to be at the foot of that provision even if it is preceded or followed by another legislative item that relates to that provision. For example, if a penalty at the foot of a provision is followed by a note, both of these legislative items will be regarded as being at the foot of that provision. See section 36B.

• **Other material**

Any explanatory memorandum, table of provisions, endnotes, index and other material printed after the Endnotes does not form part of an Act. See section 36(3)(3D)(3E).
2 Table of Amendments

This publication incorporates amendments made to the **City of Melbourne Act 2001** by Acts and subordinate instruments.

<table>
<thead>
<tr>
<th>Act</th>
<th>Assent Date</th>
<th>Commencement Date</th>
<th>Current State</th>
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<tbody>
<tr>
<td><strong>Electoral Act 2002, No. 23/2002</strong></td>
<td>12.6.02</td>
<td>S. 188 on 1.9.02: Government Gazette 29.8.02 p. 2333</td>
<td>This information relates only to the provision/s amending the City of Melbourne Act 2001</td>
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<td><strong>Local Government (Democratic Reform) Act 2003, No. 109/2003</strong></td>
<td>9.12.03</td>
<td>Ss 95(1)(2), 96, 99, 102–104 on 10.12.03: Special Gazette (No. 230) 10.12.03 p. 3; ss 94, 95(3), 97, 98, 100, 101 on 31.12.04: s. 2(4)</td>
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<td><strong>City of Melbourne (Amendment) Act 2005, No. 29/2005</strong></td>
<td>21.6.05</td>
<td>22.6.05: s. 2</td>
<td>All of Act in operation</td>
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<tr>
<td><strong>City of Melbourne and Docklands Acts (Governance) Act 2006, No. 74/2006</strong></td>
<td>10.10.06</td>
<td>Ss 3–5 on 1.7.07: Government Gazette 28.6.07 p. 1303</td>
<td>This information relates only to the provision/s amending the City of Melbourne Act 2001</td>
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<td><strong>Justice Legislation (Further Amendment) Act 2006, No. 79/2006</strong></td>
<td>10.10.06</td>
<td>S. 85 on 1.7.06: s. 2(4)</td>
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<td><strong>Local Government Amendment (Elections) Act 2008, No. 35/2008</strong></td>
<td>5.8.08</td>
<td>Ss 39–48 on 15.8.08: s. 2</td>
<td>This information relates only to the provision/s amending the City of Melbourne Act 2001</td>
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<td><strong>Local Government Amendment (Councillor Conduct and Other Matters) Act 2008, No. 67/2008</strong></td>
<td>18.11.08</td>
<td>Ss 85–92 on 19.11.08: s. 2(1)</td>
<td>This information relates only to the provision/s amending the City of Melbourne Act 2001</td>
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Local Government Amendment (Offences and Other Matters) Act 2009, No. 64/2009

Assent Date: 17.11.09
Commencement Date: Ss 62–64 on 8.12.09: Special Gazette (No. 455)
8.12.09 p. 1
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

Local Government and Planning Legislation Amendment Act 2010, No. 58/2010

Assent Date: 14.9.10
Commencement Date: S. 35 on 24.9.10: Government Gazette 23.9.10 p. 2186
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

Marine Safety Act 2010, No. 65/2010

Assent Date: 28.9.10
Commencement Date: S. 420(Sch. 3 item 2) on 1.7.12: s. 2(2)
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

Statute Law Revision Act 2011, No. 29/2011

Assent Date: 21.6.11
Commencement Date: S. 3(Sch. 1 item 11) on 22.6.11: s. 2(1)
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

Local Government Amendment (Electoral Matters) Act 2011, No. 44/2011

Assent Date: 6.9.11
Commencement Date: Ss 9, 10 on 1.1.12: s. 2(2)
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

City of Melbourne Amendment Act 2011, No. 74/2011

Assent Date: 13.12.11
Commencement Date: 1.2.12: s. 2
Current State: All of Act in operation

City of Melbourne Amendment (Environmental Upgrade Agreements) Act 2012, No. 11/2012

Assent Date: 20.3.12
Commencement Date: S. 5 on 21.3.12: s. 2(1); ss 3, 4 on 1.7.12: s. 2(3)
Current State: This information relates only to the provision/s amending the City of Melbourne Act 2001

City of Melbourne Amendment (Enrolment) Act 2012, No. 31/2012

Assent Date: 13.6.12
Commencement Date: 14.6.12: s. 2
Current State: All of Act in operation
City of Melbourne Act 2001
No. 5 of 2001

Endnotes

Local Government Legislation Amendment (Miscellaneous) Act 2012,
No. 63/2012
Assent Date: 30.10.12
Commencement Date: Ss 29, 30 on 31.10.12: s 2(1)
Current State: This information relates only to the provision/s
amending the City of Melbourne Act 2001

Privacy and Data Protection Act 2014, No. 60/2014
Assent Date: 2.9.14
Commencement Date: S. 140(Sch. 3 item 6) on 17.9.14: Special Gazette
(No. 317) 16.9.14 p. 1
Current State: This information relates only to the provision/s
amending the City of Melbourne Act 2001

Local Government Legislation (Environmental Upgrade Agreements) Act 2015,
No. 39/2015
Assent Date: 8.9.15
Commencement Date: S. 5 on 1.11.15: Special Gazette (No. 317) 27.10.15
p. 1
Current State: This information relates only to the provision/s
amending the City of Melbourne Act 2001

Local Government Amendment (Improved Governance) Act 2015, No. 53/2015
Assent Date: 27.10.15
Commencement Date: Ss 90, 91 on 18.11.15: Special Gazette (No. 349)
18.11.15 p. 1; ss 78–89, 92 on 1.3.16: Special Gazette
(No. 25) 23.2.16 p. 1
Current State: This information relates only to the provision/s
amending the City of Melbourne Act 2001

Urban Renewal Authority Victoria Amendment (Development Victoria)
Act 2017, No. 10/2017
Assent Date: 27.3.17
Commencement Date: S. 32 on 1.4.17: Special Gazette (No. 94) 27.3.17: p. 1
Current State: This information relates only to the provision/s
amending the City of Melbourne Act 2001
3 Amendments Not in Operation

There are no amendments which were Not in Operation at the date of this publication.
4 Explanatory details

No entries at date of publication.