

Version No. 011
Police Regulation (Fees and Charges)
Regulations 2004

S.R. No. 12/2004

Version incorporating amendments as at 28 March 2008

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Version No. 011
Police Regulation (Fees and Charges)
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S.R. No. 12/2004

Version incorporating amendments as at 28 March 2008

1 Objective

The objective of these Regulations is to prescribe the fees and charges that may be imposed for the provision of services by the members of the Police Force and persons employed in the Office of the Chief Commissioner.¹

2 Authorising provision

These Regulations are made under section 130 of the **Police Regulation Act 1958**.

3 Commencement

- (1) These Regulations, except regulations 8 and 9, come into operation on 3 February 2004.
- (2) Regulation 8 comes into operation on 1 July 2005.
- (3) Regulation 9 comes into operation on 1 July 2006.

4 Charges for deployment of personnel and other resources

- (1) The Chief Commissioner of Police may, in accordance with this regulation, impose charges for services provided by members of the Police Force and persons employed in the Office of the Chief Commissioner who are deployed for sporting, entertainment or any other events if—
 - (a) charges are made for admission to the event or participation in the event; or

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S.R. No. 12/2004

Reg. 4(2)
amended by
S.R. No.
88/2004
reg. 4(Sch. 1
items 33.1
(a)-(i),
33.2(a)-(i)),
substituted by
S.R. No.
12/2004
regs 8(1), 9(1)
(as amended
by S.R. No.
88/2004 reg. 4
(Sch. 1 items
33.12(a)-(i),
33.13(a)-(i))).

- (b) the event is commercial in nature; or
- (c) the event is commercially promoted or sponsored.

- (2) The charges for the personnel services of a member of the Police Force or person employed in the Office of the Chief Commissioner are to be calculated at the following rates—
- (a) for the first hour or part of an hour, at the rate set out in column 2 of Table 1; and
 - (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 1.

Table 1—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	8.2 fee units	4.1 fee units
Sub-Officer	6.3 fee units	3.15 fee units
Other ranks	5.3 fee units	2.65 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

(3) The charges for other services referred to in Table 2 that are provided by members of the Police Force and persons employed in the Office of the Chief Commissioner are to be calculated at the following rates—

- (a) for the first hour or part of an hour, at the rate set out in column 2 of Table 2; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 2.

Table 2—Other Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
<i>Service</i>	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Police dogs	\$6	\$3
Police horses	4.1 fee units	2.05 fee units
Police motor car	2 fee units	1 fee unit
Police motor cycle	2.7 fee units	1.35 fee units
Small Police bus	2.8 fee units	1.4 fee units
Medium Police bus	4.6 fee units	2.3 fee units
Large Police bus	6.6 fee units	3.3 fee units
Police motor boat—		
of 5 metres or less with a single engine	5.5 fee units	2.75 fee units
of more than 5 metres with a single engine	15.6 fee units	7.8 fee units
of 10 metres or less with a twin engine	24.4 fee units	12.2 fee units
of more than 10 metres with a twin engine	29.6 fee units	14.8 fee units

Reg. 4(3)
Table 2
amended by
S.R. No.
88/2004
reg. 4(Sch. 1
items 33.3
(a)-(l),
33.4(a)-(l)).

Police Regulation (Fees and Charges) Regulations 2004

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S.R. No. 12/2004

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
<i>Service</i>	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Helicopter—		
single engine (including crew)	246.9 fee units	123.45 fee units
twin engine (including crew)	444.7 fee units	222.35 fee units

- (4) The charges for equipment or services acquired specifically for an event for the use of members of the Police Force or persons employed in the Office of the Chief Commissioner if the equipment or services are not ordinarily available within the Police Force are to be calculated and charged at the actual cost to the Chief Commissioner of acquiring that equipment or services.
- (5) For the purposes of this regulation the time charged for personnel services under subregulation (2) is to be calculated—
- (a) commencing at the time the member or person leaves the place where members of the Police Force and other persons assemble to be briefed and receive their instructions and equipment for the event; and
 - (b) ending at the time when the members of the Police Force and other persons are dismissed from duty following the event.
- (6) For the purposes of this regulation the time charged for other services under subregulation (3) is to be calculated—
- (a) commencing at the time the services are brought into operation for the event; and
 - (b) ending at the time when the services are no longer required for the event.

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- (7) For the purposes of this regulation—
- (a) the time charged for personnel services under subregulation (2) is to include the time in which a member of the Police Force or person employed in the Office of the Chief Commissioner is required to plan, supervise and provide administrative and operational support for the deployment of personnel; and
 - (b) charges are not to be imposed for the time and services used by members of the Police Force who are deployed solely to manage general traffic build up as a result of the event; and
 - (c) if an event is in an enclosed venue or area, charges are to be imposed for members of the Police Force deployed—
 - (i) inside the venue or area; and
 - (ii) outside the venue or area to the extent required to ensure that all traffic coming to the event is controlled; and
 - (iii) outside the venue or area to the extent required to ensure that all traffic leaving the event is controlled and merges in an orderly manner with general traffic; and
 - (d) if an event is not held in an enclosed venue or area, charges are to be imposed for members of the Police Force deployed—
 - (i) to police people and traffic at the event;
 - (ii) to isolate people and traffic participating in the event from the people and traffic that are not participating in the event;
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- (iii) outside the venue or area to the extent required to ensure that all traffic coming to the event is controlled and does not unreasonably disrupt general traffic;
- (iv) outside the venue or area to the extent required to ensure that all traffic leaving the event is controlled and merges in an orderly manner with general traffic.

5 Charges for provision of information

- (1) The Chief Commissioner of Police may impose charges for services provided by members of the Police Force and persons employed in the Office of the Chief Commissioner—
 - (a) who provide information or services as a defence witness in a criminal proceeding or as a witness for any other party in a civil proceeding; or
 - (b) who are required to search relevant police files and provide information from those files or supervise the examination of files; or
 - (c) who provide information or services in an interview by a member of the public about an incident or accident reported to the Police Force including a search of files; or
 - (d) who are required to provide a sworn affidavit.

(2) The charges for the services of a member of the Police Force or person employed in the Office of the Chief Commissioner under subregulation (1) are to be calculated at the following rates—

- (a) for the first hour or part of an hour at the rate set out in column 2 of Table 3; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 3.

Reg. 5(2) amended by S.R. No. 88/2004 reg. 4(Sch. 1 items 33.5 (a)-(i), 33.6(a)-(i)), substituted by S.R. No. 12/2004 regs 8(2), 9(2) (as amended by S.R. No. 88/2004 reg. 4 (Sch. 1 items 33.14(a)-(i), 33.15(a)-(i))).

Table 3—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	8.2 fee units	4.1 fee units
Sub-Officer	6.3 fee units	3.15 fee units
Other ranks	5.3 fee units	2.65 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

(3) For the purposes of this regulation, the time charged for provision of documents or other information includes each half hour of preparation time required in searching for, extracting and reviewing those documents or other information.

6 Charges for other police services

- (1) The Chief Commissioner of Police may impose charges for services provided by members of the Police Force and persons employed in the Office of the Chief Commissioner in keeping and searching relevant records and supplying information in accordance with Table 4.
- (2) Nothing in this regulation applies to services referred to in regulation 5.

Reg. 6 Table 4 amended by S.R. No. 88/2004 reg. 4(Sch. 1 item 33.7 (a)-(f)).

Table 4—Records Services

<i>Service</i>	<i>Charge</i>
Collision or Accident	
(a) for a search of all relevant police records to provide a copy of an accident report and the first 10 pages of a witness statement	3·6 fee units
(b) to provide copies of additional pages of witness statements in excess of 10 pages, for each additional page	\$1
Criminal History	
(a) for a search of all relevant police records except fingerprint records to provide notification to an organisation accredited by the Chief Commissioner of Police about the existence of any criminal history of volunteers providing services to that organisation	1·24 fee units
(b) for a search of all relevant police records except fingerprint records to provide notification about the existence of a criminal history, other than under paragraph (a)	2·7 fee units
(c) for a search of all relevant police records including fingerprint records to provide notification about the existence of a criminal history	11·2 fee units

<i>Service</i>	<i>Charge</i>
Lost, stolen or damaged property	
(a) for a search of all relevant police records to provide a copy of a crime or fire report	3.3 fee units
(b) to process each subrogation notice provided by loss assessors or insurers to advise of change of ownership or property	1.1 fee units

7 Old fees and charges to apply until 1 July 2004

Despite regulations 4, 5 and 6, the fees and charges that may be imposed by the Chief Commissioner of Police until 1 July 2004 for the provision of services by members of the Police Force are the fees and charges set out in the Police (Charges) Regulations 1992², as in force on 29 January 2004.

8 2005–2006 charges for personnel

(1) For regulation 4(2) **substitute**—

"(2) The charges for the personnel services of a member of the Police Force or person employed in the Office of the Chief Commissioner are to be calculated at the following rates—

- (a) for the first hour or part of an hour, at the rate set out in column 2 of Table 1; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 1.

Reg. 8(1) amended by S.R. No. 88/2004 reg. 4(Sch. 1 items 33.8(a)–(i), 33.9(a)–(i)).

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S.R. No. 12/2004

Table 1—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	7.3 fee units	3.65 fee units
Sub-Officer	5.6 fee units	2.8 fee units
Other ranks	4.7 fee units	2.35 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

Reg. 8(2)
amended by
S.R. No.
88/2004
reg. 4(Sch. 1
items 33.10
(a)–(i),
33.11(a)–(i)).

(2) For regulation 5(2) **substitute**—

"(2) The charges for the services of a member of the Police Force or person employed in the Office of the Chief Commissioner under subregulation (1) are to be calculated at the following rates—

- (a) for the first hour or part of an hour at the rate set out in column 2 of Table 3; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 3.

Table 3—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	7.3 fee units	3.65 fee units
Sub-Officer	5.6 fee units	2.8 fee units
Other ranks	4.7 fee units	2.35 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

9 2006–2007 charges for personnel

(1) For regulation 4(2) **substitute**—

"(2) The charges for the personnel services of a member of the Police Force or person employed in the Office of the Chief Commissioner are to be calculated at the following rates—

- (a) for the first hour or part of an hour, at the rate set out in column 2 of Table 1; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 1.

Reg. 9(1) amended by S.R. No. 88/2004 reg. 4(Sch. 1 items 33.12 (a)–(i), 33.13(a)–(f)).

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S.R. No. 12/2004

Table 1—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	8.2 fee units	4.1 fee units
Sub-Officer	6.3 fee units	3.15 fee units
Other ranks	5.3 fee units	2.65 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

Reg. 9(2)
amended by
S.R. No.
88/2004
reg. 4(Sch. 1
items 33.14
(a)-(i),
33.15(a)-(i)).

(2) For regulation 5(2) **substitute**—

"(2) The charges for the services of a member of the Police Force or person employed in the Office of the Chief Commissioner under subregulation (1) are to be calculated at the following rates—

- (a) for the first hour or part of an hour at the rate set out in column 2 of Table 3; and
- (b) for each half hour or part of a half hour in addition to the first hour referred to in paragraph (a), at the rate set out in column 3 of Table 3.

Table 3—Personnel Services

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>
	<i>First hour or part</i>	<i>Subsequent ½ hour or part</i>
Member		
Officer	8.2 fee units	4.1 fee units
Sub-Officer	6.3 fee units	3.15 fee units
Other ranks	5.3 fee units	2.65 fee units
VPS Employee		
VPS Grade 6	8.6 fee units	4.3 fee units
VPS Grade 5	6.6 fee units	3.3 fee units
VPS Grade 4	5.6 fee units	2.8 fee units
VPS Grade 3	4.7 fee units	2.35 fee units
VPS Grade 2	3.7 fee units	1.85 fee units
VPS Grade 1	2.9 fee units	1.45 fee units

".

ENDNOTES

1. General Information

The Police Regulation (Fees and Charges) Regulations 2004, S.R. No. 12/2004 were made on 3 February 2004 by the Governor in Council under section 130 of the **Police Regulation Act 1958**, No. 6338/1958 and came into operation as follows:

Regulations 1–7 on 3 February 2004: regulation 3(1); regulation 8 on 1 July 2005: regulation 3(2); regulation 9 on 1 July 2006: regulation 3(3).

The Police Regulation (Fees and Charges) Regulations 2004 will sunset 10 years after the day of making on 3 February 2014 (see section 5 of the **Subordinate Legislation Act 1994**).

2. Table of Amendments

This Version incorporates amendments made to the Police Regulation (Fees and Charges) Regulations 2004 by statutory rules, subordinate instruments and Acts.

Police Regulation (Fees and Charges) Regulations 2004, S.R. No. 12/2004
(as amended by S.R. No. 88/2004)

Date of Making: 3.2.04

Date of Commencement: Reg. 8 on 1.7.05: reg. 3(2); reg. 9 on 1.7.06:
reg. 3(3)

Monetary Units Regulations 2004, S.R. No. 88/2004

Date of Making: 29.6.04

Date of Commencement: 1.7.04: reg. 3

3. Explanatory Details

¹ Reg. 1: Commencing 1 December 2003, Victoria Police fees and charges will be annually indexed at the rate specified by the Treasurer as part of the annual budget process. The Treasurer has set a rate of 3% for 2003–2004. The rate to apply to future years is to be set by 31 January of each calendar year for application from the immediately following 1 July.

² Reg. 7: S.R. No. 187/1992 as extended in operation by S.R. No. 5/2003.